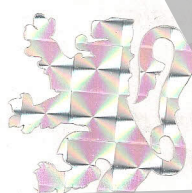


Part A
Licensing Act 2003 Premises Licence

Horsham District Council
working in partnership to secure a better quality of life for all
Public Health and Licensing, Park House, North Street,
Horsham, West Sussex. RH12 1RL
01403 215402



**Horsham
District
Council**

Premises Licence Number

LI/05/0928/PREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

**Slinfold Village Hall
Village Hall
The Street
Slinfold
Horsham
West Sussex
RH13 0RP**

Telephone number

village.hall@slinfold.co.uk

Where the licence is time limited the dates

N/A

Licensable activities authorised by the licence

**A performance of dance
The exhibition of a film
A performance of live music
Entertainment of a similar description
The performance of a play
Provision of facilities for Dancing
Provision of facilities for making Music
Any playing of recorded music
Sale by Retail of Alcohol**

Times the licence authorises the carrying out of licensable activities

**A performance of dance:
Saturday ~ 19:00 - 23:00
Sunday ~ 13:30 - 17:30**

The exhibition of a film:

Everyday ~ 19:00 - 23:00

A performance of live music:

Saturday ~ 19:00 - 23:00

Sunday ~ 13:30 - 17:30

Entertainment of a similar description:

Saturday ~ 19:00 - 23:00

Sunday ~ 13:30 - 17:30

The performance of a play:

Thursday & Friday ~ 19:00 - 23:00

Saturday ~ 19:00 - 23:00

Provision of facilities for Dancing:

Saturday ~ 19:00 - 22:30

Sunday ~ 13:30 - 17:30

Provision of facilities for making Music:

Thursday, Friday & Saturday ~ 19:00 - 23:00

Sunday ~ 13:30 - 17:30

Any playing of recorded music:

Sunday ~ 13:30 - 17:30

Sale by Retail of Alcohol:

Everyday ~ 09:00 - 23:30

The opening hours of the premises

EVERYDAY ~ 09:00 TO 00:00

(Open and closed at the discretion of the Committee but open no later than 00:00hrs)

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

ON

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Committee Of Trustees

Village Hall

The Street

Slinfold

Horsham

West Sussex

RH13 0RP

Electronic Mail - village.hall@slinfold.co.uk

Registered number of holder, for example company number, charity number (where applicable)

305256

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr John Neil Peachey
Amberley
Hayes Lane
Slinfold
Horsham
West Sussex
RH13 0SQ
01403 791554

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: 176/05/546/PREM

Licensing Authority: Horsham District Council

Note

This licence is issued pursuant to the legislation/regulations specified in it only and does not constitute a licence/approval/consent for any other purpose whatsoever, including other legislation, etc., administered by Horsham District Council.

The recipient of this licence is responsible for ensuring that all necessary licences/ approvals/consents/planning permissions, etc., are obtained and the grant of this licence does not constitute a representation that any necessary licences/approvals/consents/planning permissions, etc., will be granted, because each application must be considered separately.

- (1) If this premises licence authorises the supply/sale of alcohol, the following two conditions apply:
- i. No supply of alcohol may be made under the premises licence at time when there is no designated premises supervisor in respect of the premises licence, or at a time when the designated supervisor does not hold a personal licence or his personal licence is suspended.
 - ii. Every supply/sale of alcohol under the premises licence must be made or authorised by a person who holds a personal licence
- (2) If this premises licence authorises the exhibition of films or the admission of children to the exhibition of any film must be restricted in accordance with this section.

Horsham District Council will expect the age restrictions of the British Board of Film Classification (BBFC) or authority designated under Section 4 of the Video Recordings Act 1984 to be complied with. Only in exceptional cases will variations of this general rule be granted by the Council and then only with the appropriate safeguards.

PREVENTION OF PUBLIC NUISANCE OBJECTIVES

Any event that involves live or recorded music has the potential to disturb neighbours but the soundtrack of a film or incidental music to a play is unlikely to be a problem. Live music and discos are the sort of activities that are likely to generate loud volume inside the Hall. Our hall is nearly 150 years old and was not constructed to contain noise and it would be impractical to provide a very high level of sound-proofing. On hot days it can get very warm inside the building and then people want to open windows and doors. With our neighbours doing the same, this is the time when the risk of noise nuisance is at its highest.

We will respond with a common sense approach to this problem. If opening doors or windows cannot be avoided we make sure that it is done on the side of the building which faces away from nearby houses. Summer is a light season for usage of the hall for any type of event, but we may decide to suspend all musical events for part of the summer if it ever becomes a problem. Where hall users go outside for a smoke, sound can escape when the door opens, we will make best use of the lobby to try to prevent this escape of noise. Crowds of people add to the build-up of noise, so we may choose to curb the occupancy limit in the peak of summer so that there is less need for ventilation.

For any use of the Hall there is the possibility that people will cause annoyance by standing around outside talking loudly, or that there will be, excessive banging of car doors, or that taxis will sound their horn to announce their arrival.. Some events (particularly those where alcohol is consumed) are more likely to create problems. During events at which a disco is part of the activity we might find that the situation is made worse by people standing around outside as well.

By putting up a sign or by making announcements we will encourage hall users to be considerate when leaving. Most of the people at an event will want to attend the Hall again in the future for something else we can bring some pressure to bear if anyone engages in unacceptable behaviour.

PROTECTION OF CHILDREN FROM HARM

Where children use the hall they either do so with their parents (in which case there are no special issues for us) or they attend under the supervision of a youth leader or some other responsible person. Generally, we can rely on the judgement of parents to decide which licensable events in the Hall are appropriate for their children and at what time they should be taken home.

If a film were to be shown that was classified as being for a restricted age group, a strict door policy combined with local knowledge would be in force. If an unclassified film were ever to be shown, then prior liaison with the local licensing authority would determine the appropriate actions to be taken. Beyond these specific controls on the age at which children can see certain films and the age restrictions built into the licensing act where alcohol is sold, we will discharge our responsibilities simply by acting as good citizens. We are bound by other legislation to ensure that any adult who looks after children on the premises is a suitable person to do that.

GENERAL LICENSING OBJECTIVES

All licensable activities will take place indoors, in the Main Hall. The 1st Floor is to be unlicensed under the Licensing Act 2003.

PREVENTION OF CRIME AND DISORDER OBJECTIVES

The hall is a charity and a community facility, not a business designed for profit. With a few exceptions responsible figures from the local community are present at any event held in the hall and at family events, children are supervised by their parents. There is a natural pressure on users of the hall to behave themselves and we are confident that we do not face any major crime and disorder challenges.


We will concentrate on having sensible rules for Hall lettings and ensuring that anyone who supervises the use of the Hall knows what is expected of them and has the backing to step in and sort out any potential problems if they need to. Alcohol can fuel arguments and give rise to anti-social behaviour so we will pay particular attention to discos with bars, particularly if there is some underlying competitive factor, such as sporting rivalry. In general, using licensed door supervisors will not be part of our plans because if we felt that level of security were necessary, we would not be likely to approve the Hall booking in the first place. The approach that we will take is to ensure that there are sufficient people present during functions who are in a position to exercise authority. We will insist that those people remain sober.

PUBLIC SAFETY OBJECTIVES

We take a single approach to dealing with all of the public safety issues affecting the hall. This umbrella approach also takes into account our licensing responsibilities. A risk-assessed approach is used, so that we can identify potential problems and deal with them effectively. Maintenance of the hall has a key role to play in making sure that the premises are safe, so alongside our risk assessments, we have a set of documented processes and schedules (including several professional inspection and maintenance contracts) for keeping it in good order.

Within this overall approach we have identified that most of the public safety aspects of running our hall relate to the general activities held there. Licensable activities do not create many extra challenges. The main additional safety issues are potential overcrowding, special equipment brought in for events, and the consequences of Hall users consuming alcohol. We have a maximum safe occupancy figure for the Hall and we will make sure that it is not exceeded. The size of the hall is such that events requiring lighting rigs or scenery would not be practicable, but defective wiring in sound equipment can start by producing smoke and smell of burning, which can produce panic. We also have to take account of the fact that when users have been drinking, they will be less aware of risks, more prone to tamper with equipment and slower to respond to emergencies. When making our health and safety arrangements and when revising them, we will pay particular attention to those issues. Our top priority is to make sure that everyone gets out of the building quickly and safely, if a dangerous situation arises.

Annex 3 – Conditions attached after a hearing by the licensing authority

Signed by Head of Public Health and Licensing	Date
	2nd February 2006

COPY